Application for Employment

We consider applications for all positions without regard to race, color, religion, creed, gender, national origin, age, disability, sexual orientation, citizenship status, genetic information or any other legally protected status.

Employment Desired

Position(s) applied for: _____ Date of Application: _____/_____/_____

How Did You Learn About Us?

☐ Advertisement ☐ Relative ☐ Inquiry ☐ Employment Agency ☐ Friend ☐ Other _____

Date available to work _____/_____/_____ What is your desired salary range? _____

Are you available to work Full-Time (please indicate ☐ 1 ☐ 2 ☐ 3 shift)

Part -Time (please indicate ☐ Mornings ☐ Afternoon ☐ Evenings)

Temporary (dates available _____/_____/_____ - _____/_____/_____)

Personal Information

Name: _____
First *M.I* *Last*

Present address: _____
Street *City* *State* *Zip*

Telephone: _(_____)_____ Social Security Number _____|_____|_____

Best time to contact you at home is: _____: _____

If you are under 18 years of age, can you provide required proof of your eligibility to work?	☐ Yes	☐ No
Have you ever been employed with us before?	☐ Yes	☐ No
If Yes, give date _____/_____/_____		
Do any of your friends or relatives, other than spouse, work here	☐ Yes	☐ No
Are you currently employed?	☐ Yes	☐ No
May we contact your present employer?	☐ Yes	☐ No
Are you prevented from lawfully becoming employed in this country because of Visa or Immigration Status? (*Proof of citizenship or immigration status will be required upon employment)*	☐ Yes	☐ No
Are you currently on “lay-off” status and subject to recall?	☐ Yes	☐ No
Can you travel if a job requires it?	☐ Yes	☐ No

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